Date: 29 May, 2024

To Registrar

Bangabandhu Sheikh Mujibur Rahman Digital University, Bangladesh Mahish Bathan, Kaliakair, Gazipur.

Subject: Permission to attend term final exams.

Dear Sir,

I am a regular student of Internet of things and Robotics engineering department at Bangabandhu Sheikh Mujibur Rahman Digital University, Bangladesh. Due to some unavoidable circumstances, I am unable to meet the current fee payment deadline. I kindly request an extension until midterm of the next semester to submit the required fees. This extension would greatly assist me in fulfilling my financial obligations to the university. I am also seeking the permission to attend on the term final exams starting from 30th May, 2024. Additionally, I am also requesting to reduce the semester fee as this amount has become a burden for me and my family.

I, therefore, pray and hope that you would be kind enough to grant my application and oblige thereby.

Sincerely,

Mehrin Farzana

ID: 2101013

Session: 2021-22

Phone: 01846320766